



**EXHIBIT BOOTH CONTRACT**  
**Arkansas Reading Association**  
**Fall Conference**  
**Little Rock, Arkansas**  
**November 19-20, 2009**



Complete and return this signed contract with payment to: **Arkansas Reading Association**  
**Attn: Charles Clark,**  
**121 Longview Point,**  
**Hot Springs, AR 71913.**

Please type or print clearly.

**NAME OF COMPANY:** \_\_\_\_\_

**Name of Contact Person:** \_\_\_\_\_ **Telephone Number:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip/Postal Code:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **FAX** \_\_\_\_\_

**Exhibitor Name Badges** (names as you wish them to appear on badges) **1.** \_\_\_\_\_

**2.** \_\_\_\_\_ **3.** \_\_\_\_\_

**COST OF SPACE PER 10' X 10' BOOTH:**

\$400.00 per line

\$450.00 per corner

Make checks payable to the Arkansas Reading Association. Full payment must be received with your request for space. Payment includes 10'X10' booth space; division drapes 3 ft. high, background drape 8 ft. high, and a standard sign identifying your company, one 6' table and two chairs. Additional tables and chairs, and carpeting can be ordered through **Sunbelt Convention Services** (501-244-9955). Cancellations received by October 15 will be entitled to a refund equal to 75% of the total booth rental fee.

**PREFERRED BOOTH CHOICE**

If the desired booth choices are unavailable space will be assigned as close to your selection as possible.

1<sup>st</sup> Choice \_\_\_\_\_

3<sup>rd</sup> Choice \_\_\_\_\_

2<sup>nd</sup> Choice \_\_\_\_\_

4<sup>th</sup> Choice \_\_\_\_\_

**TOTAL NUMBER OF BOOTHS REQUESTED** \_\_\_\_\_ **TOTAL AMOUNT OF CHECK** \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

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**ARA USE ONLY**

Date Received \_\_\_\_\_

Space Assigned \_\_\_\_\_

Amount Paid \_\_\_\_\_

Check # and Date \_\_\_\_\_